

# RE-CERTIFICATION APPLICATION

## COURT APPOINTED ATTORNEY CERTIFICATION

### NON-CAPITAL APPOINTMENT

Pursuant to Code of Virginia, §19.2-163.03, after initially qualifying for **Felony** and **Misdemeanor** certification, an attorney shall maintain eligibility for certification biennially by notifying the VIDC of completion of at least 6.0 hours of VIDC and MCLE-approved continuing legal education. In addition, to maintain eligibility to accept court appointments in **Juvenile** cases, an attorney shall complete biennially thereafter 4.0 additional hours of VIDC and MCLE-approved continuing legal education on representing juveniles.

### CAPITAL APPOINTMENT

To maintain eligibility for **Capital Trial Lead and/or Co-Counsel** certifications, an attorney shall complete biennially at least 10.0 hours of specialized training in capital litigation. To maintain eligibility for **Capital Appellate** certification, an attorney shall complete biennially at least 2.0 hours of particularized capital appellate training. To maintain eligibility for **Capital Habeas** certification, an attorney shall complete biennially at least 6.0 hours particularized capital habeas training.

**SUNSET PROVISION (CAPITAL CERTIFICATION ONLY):** During a Sunset Year, in order to remain certified, attorneys will need to submit a Sunset Application certifying the completion of the required number of continued legal education credit hours as well as providing information regarding continued representation of criminal defendants in capital murder cases or other serious felonies within the previous four (4) years. Sunset Applications are due no later than November 1<sup>st</sup> of the Sunset Year to avoid any lapse in certification. The expiration of any attorney’s certification will not affect the attorney’s prior appointment in any pending case. The first Sunset Year is 2019.

| NAME & MAILING ADDRESS  |       |         |          |
|---|-------|---------|----------|
| <input type="checkbox"/> Mr.  | FIRST | MIDDLE  | LAST     |
| <input type="checkbox"/> Mrs.   |       |         |          |
| <input type="checkbox"/> Ms.  |       |         |          |
| FIRM NAME   |       |         |          |
| MAILING ADDRESS (NOTE:THE ADDRESS PROVIDED WILL BE PUBLISHED ON THE <u>PUBLIC</u> CERTIFIED COUNSEL LIST) |       |         |          |
| CITY  |       | STATE   | ZIP CODE |
| EMAIL ADDRESS   |       | PHONE # | FAX #    |

| ATTORNEY LICENSE INFORMATION |                                 |  |
|------------------------------|---------------------------------|--|
| VA STATE BAR NUMBER          | YEAR LICENSED TO PRACTICE IN VA | ARE YOU IN GOOD STANDING WITH THE VA STATE BAR? <input type="checkbox"/> YES <input type="checkbox"/> NO |

| CERTIFICATION TYPE   |
|--|
| APPLICATION FOR (CHECK ALL THAT APPLY)   |
| <b>NON-CAPITAL CERTIFICATION</b>   |
| <input type="checkbox"/> MISDEMEANOR <input type="checkbox"/> FELONY <input type="checkbox"/> JUVENILE   |
| <b>CAPITAL CERTIFICATION</b>   |
| <input type="checkbox"/> TRIAL LEAD <input type="checkbox"/> TRIAL CO-COUNSEL <input type="checkbox"/> APPELLATE <input type="checkbox"/> HABEAS |

**VIDC-APPROVED CONTINUING LEGAL EDUCATION**

Please list below the VIDC approved continued legal education courses that you have attended during the preceding two (2) years as of the date of expiration. The required number of CLE hours for each case type is described on page 1 of this application. A list of approved courses for re-certification can be found at <http://www.vadefenders.org/recertification/>

**MCLE Course Information**

|           |            |                                 |
|-----------|------------|---------------------------------|
| Name:     | Date:      | Sponsor:                        |
| Location: | CLE Hours: | Juvenile Hours (If applicable): |

**MCLE Course Information**

|           |            |                                 |
|-----------|------------|---------------------------------|
| Name:     | Date:      | Sponsor:                        |
| Location: | CLE Hours: | Juvenile Hours (If applicable): |

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|           |            |                                 |
|-----------|------------|---------------------------------|
| Name:     | Date:      | Sponsor:                        |
| Location: | CLE Hours: | Juvenile Hours (If applicable): |

**MCLE Course Information**

|           |            |                                 |
|-----------|------------|---------------------------------|
| Name:     | Date:      | Sponsor:                        |
| Location: | CLE Hours: | Juvenile Hours (If applicable): |

**STANDARDS OF PRACTICE**

All court appointed attorneys and public defenders shall comply with the Standards of Practice for Indigent Defense Counsel pursuant to §19.2-163.01(A)(4). Failure to abide by these performance standards may result in removal from the list of eligible court appointed counsel. The Standards are available on the VIDC's website at <http://www.vadefenders.org/standardspractice>

I have read and understood the Standards of Practice statement above.

**STATEMENT OF TRUTH**

I hereby certify that all the information provided on this application is true and complete.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Return completed application by email to: [certification@adm.idc.virginia.gov](mailto:certification@adm.idc.virginia.gov)